LAKE BRENTON RESIDENTS ASSOCIATION

MINUTES

21 January 2026

Venue: 323 Grunter Avenue, Brenton on Lake
Time: 15h00 (Future meetings to be at 16:30)

Present: Deon Joubert; Tony Geldenhuys; Corinne Geldenhuys; Colin Burns; Cameron Klement; Lawrence Coates; Picca de Bruin; Sharon Pyle
Apologies: N/A

- Deon welcomed each member onto the committee. Deon indicated the main objective of the new committee is to unite all residents of Lake Brenton through transparency and improved communication.

A. Communications

a. **1-Pager on the role of LBRA in Community** to be drawn up and include:
   - Introduction of committee members
   - Local Bylaws water leaks/issues, barking dogs, noise, building noise, sewerage, SANPARKS, grass verges, disputes with neighbors, cutting grass verges, including contacts for the various departments.
   - **Corinne** to contact WCG to confirm that the app is still operational and include the information in the above-mentioned document.
   - Add councilors' name
   - **Corinne** to upload onto the website & social platforms asap.

b. **Projects/Wish List**
   - The community to be asked what they would like on the wish list and how LBRA can assist them. **Corinne**

c. **Newsletter**
   - Launch Mid Feb and distribute each Quarter. **Corinne**
   - All committee members to contribute some information: Security, Wildlife, WhatsApp been fixed etc. Summarise what's on the website. **All**
   - **Picca** to create info on why not to feed wildlife and if one is currently feeding animals, how to reduce it. Also indicate which vegetables can and cannot be given to these animals.
   - **Picca:** Gather information on how to treat snake bites immediately after a snake bite. **Corinne** to add this information onto the various info sheets.

d. **Welcome Pack**
   - Create a Welcome Pack for new residents and deliver to them when moving in.

B. Database

- **Colin** to update & manage the database**. Corinne** will assist.
- **Colin** to update the spreadsheet with all the relevant information he has.
- Suggestion is to map the area and then see who needs to be encouraged to join LBRA.
- Confirm how many households are not on the database. Can then address as to how to encourage them to join the LBRA.

C. Team Leaders in "Suburbs

- Idea is to Co-op residents in the following areas: Brenton Park, Ridgewood, Brenton Wood, The Village, Lake Brenton Estate, Farm
    - **Reason:**
        - To collect updated info from each household for disaster management/Emergency purposes e.g. people with disabilities, those requiring assistance, elderly etc..
        - To establish the names and contacts of those people who could assist with emergencies (e.g. Medical, Electricians, Plumbers, Engineers, Pilots etc.)
        - Encourage each household to join the LBRA

- **Deon/Tony** to draw up a questionnaire on what questions are to be asked.
- **Committee Members** to put forward names of residents in the relevant areas that could possibly fulfill this role.

D. Disaster Management/Emergency

- Information is on the website.
- **Deon/Tony/Colin** to review this and confirm details are correct prior to the next meeting..
- Information to be placed on social media platforms once information and contacts are correct. **Corinne**
- Evacuation Plan to be reviewed every 6 months **by the full committee**
- Provide a list of Institutions that are important. Get contact names & numbers, e.g. CPF, Fire, Emergency. Cameron suggested that each household receive these numbers in the welcome pack & be distributed to paid up LBRA members. **All**
- Radios – Cameron & Colin have a radio each. The rest (Approx. 7) are in the shed. **Cameron to** ensure that they are put on charge.

Fire

- LBRA in Fire Teams (Tony) – carry forward
- Fire Teams (Tony) – carry forward
- Elect fire team – carry forward
- Way forward as priorities – carry forward

E. Shed

- **Deon/Cameron** to take stock in shed. Assess the condition of all the equipment & assets.
- **Deon** will chat to Ken & arrange handover or continued support in the future.
- Suggestion from resident place water tanks at the shed to assist water availability during fire (See under projects).

E. Administration

- Finalise Letterhead
    - Omit registration number and include email addresses. **Corinne**
- Any written communication on a letterhead to go through the committee before been distributed. **All**
- WhatsApp way forward: Once the database is up to date, residents must be encouraged, by the committee, to join LBRA. Deon will then discuss the possibility of ceasing the Lake Brenton Interest Group with the leaders as all items will then be handled through LBRA. In the meantime, the Lake Brenton interest group is

used for two-way communication, and the main issues will be picked up from this group if elevation is required. The LBRA WhatsApp group will continue as per current.

- Negative communications
  - **Deon/Tony** to meet with relevant parties to discuss issues.
- **Deon/Tony** to ask Leonie for the contacts at the Municipality.
- **Minutes** to be loaded onto the website after each meeting. **Sharon/Corinne**

F. Signage

- **Deon** to contact Alistair Reid about inserting the 2 x signs wrt to being a conservation area. **Lawrence** to mount them – probably outside Lake Brenton Estate and one other area where Roads Dept cannot take them down.
- Yellow VET sign needs to be moved. **Lawrence** will do this – just need to find a spot without upsetting the WCProvincial roads.
- Campaign is underway from White Bridge to Brenton wrt to slowing down and being a conservation area. **Picca**
- Snake Board – approved. Erect near Rudi's farm**. Picca** to arrange/**Lawrence** to erect.
- Cleaning of road signs within Lake Brenton involving the kids, as a community project/Fund Raiser, to assist. **Picca** to Lead

G. Associations

- **Southern Cape Fire Protection Association**
  - Dirk Smith & Co. co-ordinate everything and they do respond when the area is in danger.
  - **Cameron/Tony** to meet with "them" to establish exactly what they do and whether it is worth paying the yearly fee.
- Western Heads Association
  - Also looking for a monthly fee
  - **Tony/Deon** to set up a meeting
- Owls – Separate social platform for Fires
  - Once database is updated, approach those who aren't a part of the team and refine the WhatsApp group.
- Cape Nature: Picca will attend the forthcoming meeting. Note: Animals belong to Cape Nature.

H. Finance

- **Colin** to incorporate assets in pack.
- Banking – R130k in bank account. No money market account is used as then one must apply for a tax number. Agreed that this will not be done.
- Electronic Signatures – **Deon, Colin & Sharon** approved.
- Bank Signatories – **Deon, Colin& Sharon** to head to FNB. Require each person's ID and Residential proof.
- Owls separate bank account – Remain as is.
- Levies
  - 91 Homes have "paid" plus another 56 from Brenton Lake Estate.
- Each committee member needs to send Colin a proposed budget for their portfolio. **All**
- Colin supplies updated financials at each committee meeting.
- **Tony** to arrange time to sit with **Colin** as regards current budgets.

I. Wildlife

- Wildlife was advertised within an estate agents advertising. Relevant company apologised & removed pictures of the animals.
- Picca went through her report and it was discussed
- Picca indicated that she would like to step down, after 8 years, once she can find a suitable person that can manage her portfolio.
    - Role would include liaising with the vets
    - Distribution of dead animals
- Suggestion of snake bite kits. Advertise the use of the homeopathic drops and maybe sell drops to raise money for Vets Bills. **Picca**

J. Municipality

- Speed Bumps
    - **Tony** to continue with this project. Colin was dealing with Sean Maree.
    - Note: No speed bumps are allowed on provincial roads.
- Potholes
    - Find out who is the appropriate contact at Knysna Municipality and reach out to them to start building a relationship. **Deon/Tony** to follow up.

K. SAN Parks

- Jetty repair of handrails - Done
- Jetty varnish – Colin has checked. On 2/3 varnished. Follow up required.
- Tyres at jetty to be replaced. **Deon**

L. Security

- Cameras/Lights
    - 3 cameras repaired, one not working, in under warranty.
    - 2 Cameras have been installed at the slipway.
    - All cameras are solar or linked to residents WIFI's. 3 are on a sim card.
    - Map in shed with all the cameras thereon.
    - 52 cameras in total.
    - Co-op John Hoffman to take over this function from Colin. **Colin.**
    - Light at slipway - **Lawrence** to adjust light at slipway.
    - Deon suggested adding a solar light at the end of the jetty. **Lawrence** to action.

M. Projects

- Agree on Fund Raising projects.
    - To be discussed & ask members for suggestions.
- Agree upon Community projects.
    - Ask members for suggestions.
- Suggestion from community on water tanks at the Shed. Correspondence will be circulated on how to register this project. To be managed by the projects team.
- Shed area upgrade. c/f
- Infrastructure Western Heads
    - Deon noted that he will be having a meeting with Belvidere & BOS chairperson to discuss the infrastructure of the Western Heads, particularly linked to the water shortage and mitigating actions.

N. Next Meeting:

a. Thursday, 26th February 16h30